

Terms and conditions

Lessons

The Tutor will provide support to the Student in the following subjects:

Maths English Non-Verbal Reasoning Verbal Reasoning

Lessons will take place weekly online via Zoom unless otherwise organised.

Fees payable to the Tutor

One-to-one session fees shall be calculated at a rate of £27 per hour of tutoring, which is inclusive of any preparation time required for lessons and must be paid **monthly**.

Group session fees shall be calculated at a rate of £17 per hour of tutoring, which is inclusive of any preparation time required for lessons and must be paid **monthly**.

Sibling discounts are available when the siblings are both on one-to-one sessions. These discounts are at 10% for the subsequent siblings.

The Tutor may adjust their fees on an annual basis and will provide the parent/guardian with written notice in such cases.

Terms of Payment

Payment shall be made monthly by invoice on the first of each month.

Penalties will be incurred at £1 per day after 10th if fees have not yet been made.

Accepted methods of payment:

BACS transfer monthly

Lesson Schedule and cancellations

Tutoring shall commence once agreed by both parent and tutee and continue thereafter for the period of one year unless otherwise agreed with the tutor.

Lesson cancellations will need to be made at least 48 hours in advance of the session so that the Tutor can reschedule the free slot. Cancellations made within less than a 48 hour period are still liable to the fees for that session.

There shall be no more than two cancellations in a row. Any more than this will require payment for the additional cancelled sessions.

Where possible, the Tutor will rearrange a more convenient time for the Student's lesson. This will only be possible where cancellations are made at least 48 hours before the due session.

The Tutor will endeavour to rearrange lessons if he/ she is not able to attend the Student's lesson.

Book purchases

Wright's Education will provide the student with the necessary books and materials required throughout the Year. Year 5 Parents will pay a one-off fee of £100 for all books including the practice examination packs, English, Maths, Non-Verbal Reasoning, Verbal Reasoning and vocabulary books.

This fee can be paid within three months at a rate of £34.00 per month upon prior agreement. Payment should be made by 10th of each month e.g. 10th August, 10th September, 10th October. If you would rather purchase the books individually yourself, this is also an option.

If you have won a competition whereby partial or all book fees are to be paid for, You will not have to pay any monies unless you leave before the tutoring year has ended.

Obligations of the Tutor

The Tutor agrees to carry out all necessary research prior to each lesson so as to maximise the Student's learning time.

The Tutor agrees to keep all information regarding the Student's education confidential unless prior permission has been granted by the parent/guardian to disclose. This includes any work that the Student has produced during or out of lesson times.

The Tutor agrees to carry out all lessons online.

The Tutor shall not complete homework or any other classroom assignments that are intended for completion by the Student.

Obligations of the Student

The Student agrees to attend all scheduled lessons and be pro-active in making suggestions about their own education.

The Student agrees to complete any homework or classwork assignments set by the Tutor in a timely manner as agreed prior to the task being set.

The Student understands that it is not within the Tutor's remit to complete homework or classroom exercises on behalf of the student and that the Tutor's role is one of support.

Obligations of the Parent/guardian

The parent/guardian agrees to pay monthly fees on or before the first of each month.

The parent/ guardian agrees they will notify the tutor at least 48 hours in advance of a cancellation.

The parent/guardian agrees that their child will not be absent for more than two consecutive sessions.

The parent/guardian agrees that if the level of challenge is too high or too low, they will discuss this with their child's Tutor in order to have better tailored sessions.

Termination of Tutoring Contract

This tutoring contract can be terminated by Tutor, Student or Parent/Guardian with 30 days prior notice. Terminations before 30 days prior notice will result in a penalty of £50.

Additional information

Please note that sessions continue to run during the school holidays unless your Tutor states otherwise. Invoice fees are due on the first of the month. Fees are paid on a month by month basis

rather than weekly. If you are having trouble paying fees or away on holiday, you will need to inform us as soon as possible so that we are aware of your absence. Cancellations need to be made at least 48 hours in advance of the session. Sessions cancelled within less time will still be liable to pay the fees. We also require one months' notice before you leave so that we can find a replacement for you. If you have to leave prior to the 30 day's notice, you will be liable to pay a £50 fee.

By starting tuition sessions with Wright's Education, you agree to our terms and conditions.